



The Journal of the Royal Institute of Thailand

(JRIT) English Issue

Submission Guide for Authors

JRIT publishes original contributions of research papers, reviews, brief reports, commentaries, and other categories of academic articles.

Style and Policy Guide

- Cover Letter and Signatures
- Format Requirements
- Article Structure
- References
- Tables, Figures and Illustrations
- Abbreviations

Cover Letter and Signatures

All manuscripts should be accompanied by a cover letter with the following information:

- The title of the paper
- First and last names of all contributing authors
- A statement that the material is original and that the material has not and will not be submitted for publication elsewhere so long as it is under consideration by the JRIT.
- Signatures of all contributing authors
- Title and present position

Format Requirements

- Papers submitted should follow the article structure.
- The footnote should be in Times New Roman 10 point type, single space.
- The text should be in Times New Roman 12 point type, fully double-spaced, leaving a margin of 1 inch on all sides. Table and figure legends, tabular material and references are also double-space. The paper should not exceed 20 pages, inclusive of illustrations and bibliography.
- Number all pages consecutively, starting with the title page.



- The paper should be submitted to the Editorial Board in three copies and an electronic file as a text file (e.g. doc).
- Figures should be numbered and stored in separate files with legends included in the main text file.
- Either English or American spelling can be used but should be consistent for the entire article.

Article Structure

Each article should contain the following :

- Title
- Short title for page headings
- Authors and their affiliations
- A concise abstract (not more than 300 words)
- Key words
- Main text divided into sections e.g. Introduction, Materials and Methods, Results and Discussion
- References (of all articles cited in the text)
- Table and Figure captions (numbered in sequence as they appear in the text)

Abstract

The abstract must be both in English and Thai. The Thai abstract will be posted on the website of the Royal Institute. The abstract should be concise and informative, not more than 300 words. It should not only indicate the general scope of the article but also state the main results and conclusions.

Ethical Guidelines

Experimental investigation papers must state in the Material and Methods section that

1) informed consent was obtained from all adult participants and from parents or legal guardians of minors, including the name of the appropriate institutional review board having approved the project

2) the maintenance and care of experimental animals comply with the Thai National Institutes of Health Guidelines for the humane use of laboratory animals or the equivalent country authority or agency

3) approval is obtained from the relevant ethical committee.



References

References in the text are listed by giving the surnames of authors (if there are more than two, use “et al.”), the year of publication and the page number. References at the end of the article must be given in alphabetical order and all authors must be listed; never use “et al.” Authors are indicated by their last names followed by a space and their initial(s). or first name as the case may be. Authors’ names are separated by commas only. The year of publication follows the final name, preceded by a comma. The title of the book should be in italics and followed by the place and name of the publisher. The page numbers are written out in full. Consult Index Medicus or other sources for the correct abbreviation of the journal cited.

Examples of References at the end of the article:

Articles:

Chotivanich KT, Udomsangpetch R, McGready R, Stephane P, Newton P, Pukrittayakamee S, Looareesuwan S, White NJ, 2002. Central role of the spleen in malaria parasite clearance. *J Infect Dis*, 185: 1538-1541.

Books:

Olive EA, 1995. *Lymphatic Filariasis Infection and Disease*. London: Academic Press, 129-131.

Chapters:

Migasena P, 1982. Liver flukes: Relationship to dietary habits and development program in Thailand. In: *Adverse Effects of Foods*. Patrice Jelliffe EF, Jelliffe DB, eds. Plenum Publishing Company, 307-312.

Electronic References:

- Online Books, monographs, journal articles must come with full website address and retrieval date.
- Online electronic books, monographs, and transcriptions of printed works : George Borrow, *The Zincali: An Account of the Gypsies of Spain* [online text], Project Gutenberg<<ftp://ftp.ibiblio.org/pub/docs/books/gutenberg/etext96/zncali10.txt>>
- Online journal articles, abstracts, reviews, and databases : Brent Cunningham, ‘The World Sees News through New York Eyes’, (*Columbia Journalism Review*), Mar./Apr. 2001 <<http://www.cjr.org/year/01/2/cunningham.asp>>



Tables, Figures and Illustrations

- Tables should be numbered and referred to in the text by their numbers. Table captions should be brief, with descriptions of experimental detail(s) given directly beneath, in parentheses. Column headings the units of measurement and any numerical factors should be placed at the head of each column. Units should be contained within parentheses, e.g. distance (cm).
- JRIT requires figures in electronic format. Images fall into one of these two categories: bitmap images (e.g. photographs, scans) and line art: (e.g. histograms, line drawings)

Figure Permissions

Figures from other sources should be fully acknowledged in the caption and written permission sought for both prints and electronic reproduction before being used. Permission must also be sought for online images and animations.

Abbreviations

Abbreviations should be given in full at the first mention. In the list of references, widely recognized abbreviations for journals should be used. If in doubt, give the full title of the journal.

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