

RULES OF THE OFFICE OF THE ROYAL SOCIETY  
ON PERMISSION TO PRINT AND DISTRIBUTE PRINTED MATTERS,  
ELECTRONIC MEDIA, DATA MESSAGES AND OTHER MEDIA  
OF THE OFFICE OF THE ROYAL SOCIETY,  
B.E. 2561 (2018)

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Whereas the Office of the Royal Society has legal powers and duties to study, research and enrich all branches of knowledge, and to then distribute the results of work authored thereby for the benefits of the country and the people, and whereas such results of work are copyrighted works and intellectual properties of the Office of the Royal Society which persons frequently ask for permission to print and distribute, the Office of the Royal Society therefore prescribes criteria of consideration and permission as well as the relevant work process so the permission is granted in a well-organized and appropriate manner, by prescribing the Rules, as follows:

**Clause 1.** These Rules are called the “Rules of the Office of The Royal Society on Permission to Print and Distribute Printed Matters, Electronic Media, Data Messages and Other Media of the Office of the Royal Society, B.E. 2556 (2013)”.

**Clause 2.** These Rules shall come into force as from the date of their publication.

**Clause 3.** All other Rules and practices of the Office of the Royal Society which are contrary to or inconsistent with these Rules shall be replaced by these Rules.

**Clause 4.** In these Rules:  
“printed matters” means notebooks, books, magazines, journals, pamphlets, newsletters, minutes, sheets of paper or any printed objects authored or owned by the Office of the Royal Society, regardless of whether they are in the process of preparation, have not yet been published or distributed, or have already been published or distributed, provided that they are copyrighted works or intellectual properties of the Office of the Royal Society;

“electronic media” means any objects on which data is recorded or encrypted through application of an electronic, electrical or electromagnetic means or any

Translation

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“electronic media” means any objects on which data is recorded or encrypted through application of an electronic, electrical or electromagnetic means or any

other similar means, including application of a light or magnetic means or any other means through which the content thereof is made available as alphabets, numbers, codes, sound or any other symbol, both visible and invisible, and which are authored or owned by the Office of the Royal Society, regardless of whether they are in the process of preparation, have not yet been published or distributed, or have already been published or distributed, provided that they are copyrighted works or intellectual properties of the Office of the Royal Society;

“data messages” means information generated, sent, received, stored or processed through an electronic means, such as electronic data interchange, electronic mail or facsimile, which is authored or owned by the Office of the Royal Society, regardless of whether it is in the process of preparation, has not yet been published or distributed, or has already been published or distributed, provided that it is a copyrighted work or an intellectual property of the Office of the Royal Society;

“other media” means media other than printed matters, electronic media and data messages, which are authored or owned by the Office of the Royal Society, regardless of whether they are in the process of preparation, have not yet been published or distributed, or have already been published or distributed, provided that they are copyrighted works or intellectual properties of the Office of the Royal Society;

“applicant” means any State agency, private organization, juristic person or person who applies for permission to reproduce or adapt printed matters, electronic media, data messages or other media authored or owned by the Office of the Royal Society;

“grantor” means the Office of the Royal Society by the Secretary-General of the Royal Society.

**Clause 5.** No person may print or use a printed matter, electronic media, data message or other media, whether by reproduction or adaptation, unless permission is granted by the grantor.

**Clause 6.** Any person who wishes to print or use a printed matter, electronic media, data message or other media, whether by reproduction or adaptation, shall notify the grantor of his or her intention by filling the information in the application form specified by the Office of the Royal Society. The application for permission must be submitted not less than 30 days prior to the distribution. The use shall be allowed only after the permission is granted. However, in case of necessity and urgency, the grantor may grant permission to print or use in the period which is later than the aforementioned period.

**Clause 7.** The Office of the Royal Society will grant permission to the use of printed matters, electronic media, data messages and other media, whether by

reproduction or adaptation, which is not intended for direct or indirect commercial or business benefits.

In granting permission, apart from the criteria under paragraph one, the grantor may take into account other consideration on appropriateness, such as confidentiality of the work in question, or the appropriateness of its distribution, or any other reason.

The grantor may specify other conditions as deemed appropriate, such as number of copies, period of printing, and period of distribution.

**Clause 8.** With respect to the printing or use, the applicant must strictly maintain the correctness of the information, patterns and punctuation as appeared on the original prepared by the Office of the Royal Society; otherwise, the grantor has the power to suspend the printing, use or distribution thereof, and the applicant has no right to claim any damages whatsoever from the Office of the Royal Society.

During the printing, use and distribution, the grantor has the right to request the applicant to submit evidence or details, as well as a copy of the printed matter, electronic media, data message or other media granted permission, for examination of its correctness.

**Clause 9.** The Office of the Royal Society will produce texts to indicate the permission and all conditions specified by the grantor, which the applicant must print in the preface or cause them to appear in the beginning section of the printed matter, electronic media, data message or other media granted permission.

**Clause 10.** An applicant shall not print or add any other text or article which is not copyrighted work of the Office of the Royal Society on a printed matter, electronic media, data message or other media, unless the grantor has granted the permission thereto.

**Clause 11.** The cover of a printed matter, electronic media, data message or other media which will be given or used in any event shall be printed or illustrated as specified by the grantor, in respect of which the title, name of the author, period of the event and place of the event or activity shall be included.

No flamboyant image or design shall be printed, unless the grantor has granted the permission thereto in writing.

**Clause 12.** With respect to printed matters, electronic media, data messages or other media which are in the process of printing, or being distributed or sold, or

have already been licensed to a third person for printing, distribution or sale, the Office of the Royal Society shall not grant permission to print, distribute, reproduce or adapt them in any manner whatsoever. However, this shall not prejudice the right of the grantor to consider and perform an appropriate act subject to the conditions set forth in the licensing agreement with such third person and the law on copyright or relevant laws on intellectual properties. In this regard, the grantor may also prescribe criteria and practices which shall be applied in each case.

**Clause 13.** If any applicant acts in contravention with the conditions of the permission both prescribed by these Rules and additionally specified by the grantor, the grantor has the right to immediately revoke the permission granted thereto, and such applicant shall not be relieved from the liability for any injuries caused to the grantor.

**Clause 14.** The Secretary-General of the Royal Society shall have charge and control of the execution of these Rules, and shall have the power to interpret and make a decision in connection with the implementation of these Rules.

Published on the 22<sup>nd</sup> Day of May B.E. 2561 (2018)



(Ms. Kanokwalee Chuchaiya)

Secretary-General of the Royal Society

## Application Form for Printing or Using Printed Matters, Electronic Media, Data Messages and Other Media of the Office of the Royal Society

### For Juristic Person:

Name (Agency/Public Organization/Private Organization) .....

Address .....

Phone ..... Fax. ....

E-mail .....

in accordance with the copy of the certificate of juristic personality registration (limited company/public limited company/limited partnership/registered ordinary partnership) by .....  
....., a person authorized to act on behalf of the  
juristic person/or a person authorized under the power of attorney dated .....,

### For Natural Person:

Name (Mr./Mrs./Miss) ..... Surname .....

Occupation ..... Position .....

National Identification Number .....

Address .....

.....Ph

one ..... Fax. ....

E-mail .....

I hereby apply for permission to print or use ☐ printed matter ☐ electronic media  
☐ data message ☐ other media (please specify) ..... of the Office of the Royal Society  
with the title of .....  
in the number of ..... copies/other unit (please specify) .....  
for (please specify the purposes in details) .....  
from the date of ..... to .....

.....Ot  
her details of the application are as follows: .....

I hereby acknowledge and agree to comply with the Rules of the Office of The Royal Society on Permission to Print and Distribute Printed Matters, Electronic Media, Data Messages and Other Media of the Office of the Royal Society, B.E. 2561 (2018) and all conditions specified in every aspect.

Signature .....

(.....)

Date .....



## Opinions of the Grantor

The Office of the Royal Society grants permission to .....  
to print or use .....  
for .....  
as applied for the permission, subject to the conditions as appeared below this permission and  
to the conditions under the Rules of the Office of The Royal Society on Permission to Print and  
Distribute Printed Matters, Electronic Media, Data Messages and Other Media of the Office of the  
Royal Society, B.E. 2561 (2018).

Signature .....

(Secretary-General of the Royal Society)

Date .....

## Conditions to be Complied by the Permittee

1. The permittee shall use the work so permitted without intending for any direct or indirect commercial or business benefits.

2. The permittee must strictly maintain the correctness of the information, patterns and punctuation as appeared on the original prepared by the Office of the Royal Society; otherwise, the grantor has the power to suspend the printing, use or distribution thereof, and the permittee has no right to claim any damages whatsoever from the Office of the Royal Society.

During the printing, use and distribution, the grantor has the right to request the permittee to submit evidence or details, as well as a copy of the printed matter, electronic media, data message or other media so permitted, for examination of its correctness.

3. The Office of the Royal Society will produce texts to indicate the permission and all conditions specified by the grantor, which the permittee must print in the preface or cause them to appear in the beginning section of the printed matter, electronic media, data message or other media so permitted.

4. The permittee shall not print or add any other text or article which is not copyrighted work of the Office of the Royal Society on the printed matter, electronic media, data message or other media, unless the grantor has granted the permission thereto.

5. The cover of the printed matter, electronic media, data message or other media which will be given or used in any event shall be printed or illustrated as specified by the grantor, in respect of which the title, name of the author, period of the event and place of the event or activity shall be included.

No flamboyant image or design shall be printed, unless the grantor has granted the permission thereto in writing.

6. If the permittee acts in contravention with the conditions of permission, the grantor has the right to immediately revoke the permission, and the permittee shall not be relieved from any liability for any injuries caused to the grantor.

7. Other conditions are as follows: .....

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